



**NOORDA COLLEGE**  
of OSTEOPATHIC MEDICINE

Policy Name:	Mission Revision Policy
Approval Authority:	Board of Trustees
Responsible Executive:	President
Responsible Office(s):	President's Council Title IX Coordinator
Effective:	March 2019
Expires:	May 2024
Last Revised:	September 2021
Next Review Date:	N/A

## Mission Revision Policy

### Policy Statement

In accordance Accreditation of Colleges of Osteopathic Medicine: COCA Policies and Procedures document, Noorda-COM must have a written statement of mission and goals for the osteopathic medical education program.

Noorda-COM must produce and publish a written mission statement for the program that explains the overall purpose of the program and serves as guide for program planning and assessment. The COM must review the program mission every four (4) years and revise it as appropriate, including faculty and students, at a minimum, in the process.

### Entities Affected by the Policy

Board of Trustees  
President  
Dean  
Administrative personnel  
Faculty  
Staff  
Students

### Policy Procedures

Initial drafting and subsequent revision of the mission / vision / values is the responsibility of the Board of Trustees. Contributing parties to the revision process is to include but not limited to:

- Executive Committee – Board of Trustees
- Presidents Council
- Representation each from the following councils:
  - Student Government

- Faculty
- Chairs and Directors
- Administrative Professionals

Revision of the mission / vision / values will follow the bylaws of the Board of Trustees requirement of an approving vote of two-thirds (2/3) of the total votes cast where a qualified quorum is present.

Initial approval and subsequent revisions will be recorded in meeting minutes documenting the board's approval of the COM's mission.

Copies of program mission / vision / values will be published on the Noorda-COM website.

The documents should show last updated date (or effective date) and revision history.

## Definitions

COCA - Commission on Osteopathic College Accreditation

COM - College of Osteopathic Medicine

## Responsibilities

Board of Trustees - It is the responsibility of Board of Trustees to monitor the successful fulfillment of the Mission/ Vision and Values and to provide oversight and assure adequate resources are applied in fulfilling those elements.

## Policy Violations

Can negatively impact initial and continuing accreditation of the COM.

## Interpreting Authority

Chair of the Board of Trustees

Executive Committee – Board of Trustees

## Statutory or Regulatory References

N/A

## Relevant Links

N/A

# Policy Adoption Review and Approval

Noorda-COM Board of Trustees 3/25/2019