



NOORDA COLLEGE
of OSTEOPATHIC MEDICINE

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| Policy Name: | Remediation Policy |
| Approval Authority: | Dean's Council |
| Responsible Executive: | Associate Dean for Academic Affairs |
| Responsible Office(s): | Office of Assessment |
| Effective: | July 2023 |
| Expires: | July 2026 |
| Last Revised: | July 2023 |
| Next Review Date: | N/A |

Remediation Policy

Policy Statement

Policy outlines expectations for remediation and reassessment of failed course examinations, courses, and clerkships at Noorda College of Osteopathic Medicine (Noorda COM).

Entities Affected by the Policy

Academic Affairs
Students
Clinical Affairs

Policy Procedures

Examination Retakes

Noorda COM students will have the opportunity for a total of three examination retake attempts during their academic career. Failure of a fourth exam (midterm, final or clerkship subject exam) will result in a referral to SPC (Student Promotion Committee) for evaluation and recommendation, which could include (but is not limited to) remediation of course, repeating the academic year, or possible dismissal. This includes multiple retakes for the same exam. Unless otherwise indicated in the course syllabus, the minimum passing score on exams is 70%.

Failed Midterm Examinations

Students failing to achieve a satisfactory midterm examination score, as defined by the course syllabus, are to retake the exam within five to seven (5-7) business days of the scores of the original attempt being posted in Progress IQ (unless a later date is approved by Learning Services or Academic Affairs). Retake dates will be set by the Assessment team.

- Student will meet with Learning Services prior to retake attempt to ensure that student is prepared for retake attempt and has a satisfactory learning plan
- A successful retake attempt will result in the minimum passing score for the exam applied in determining the course final grade

Failure to achieve a satisfactory score on the first retake attempt will result in the following:

- Continued meetings with Learning Services
- Notification of and meeting with PACC
- PACC may refer first retake failure to SPC
- Academic Affairs determines second retake date
- A successful retake attempt will result in the minimum passing score for the exam applied in determining the course final grade

Failure to achieve satisfactory score on the second retake attempt results in the following:

- Continued meetings with Learning Services
- Continued meetings with PACC
- PACC will refer second retake failure to SPC
- Notification of and meeting with Associate Dean for Academic Affairs
- The highest attempt on the examination will be used in determining the course final grade

Failed Final Examinations

Students failing to achieve a satisfactory final examination score of 70%, unless otherwise indicated on the syllabus, and that have a passing score in the course, may elect to retake the final exam within five to seven (5-7) business days of the scores of the original attempt being posted in Progress IQ (unless a later date is approved by Learning Services or Academic Affairs). Students failing to achieve a satisfactory final exam score and as a result fail the course are required to retake the final exam. Retake dates will be set by the Assessment team.

- Student will meet with Learning Services prior to retake attempt to ensure that student is prepared for retake attempt and has satisfactory learning plan
- A successful retake attempt will result in the minimum passing score for the exam applied in determining the course final grade

Failure to achieve satisfactory score on the first retake attempt results in the following:

- Continued meetings with Learning Services
- Notification of and meeting with PACC
- PACC may refer first retake failure to SPC
- Academic Affairs determines second retake date
- A successful retake attempt (70% or higher) will result in a score of 70% applied in determining the course final grade

Failure to achieve satisfactory score on the second retake attempt results in the following:

- Continued meetings with Learning Services
- Continued meetings with PACC.
- PACC will refer second retake failure to SPC
- Notification of and meeting with Associate Dean for Academic Affairs
- The highest attempt on the examination will be used in determining the course final grade

Course Failure:

Course Failure will result in referral to Student Promotion Committee for adjudication and recommendations.

Subject Exam (during clerkship) Failure

Students can remediate one Subject Exam without affecting the clerkship grade or the MSPE (Deans Letter). For any additional subject exam failures, the highest Subject Exam score and clerkship grade achieved after remediation in any specific clerkship will be used to determine the grade for each clerkship. The following will apply in addition to the 3 total exam failure policy.

1st Failure:

- Student receives failure notification from the Clinical Education Department
- Student meets with the Assistant Dean for Clinical Education and PACC
- Student contacts the Assessment Department to reschedule the exam during a PreCORE or PostCORE week
- Failure and remediation of a Subject Exam after the first subject exam failure in any course is indicated on the MSPE

All Subsequent Failures:

- Student may be referred to SPC and required to present their case
- SPC evaluates and makes recommendations which could include but are not limited to remediation of entire clerkship, repeating third year, or possible dismissal

Retakes are permitted in order to accomplish a passing final clerkship grade. In this circumstance Noorda COM will cover the cost for up to three retakes throughout the year. Students may retake one additional subject exam to receive a higher national performance score at their own expense. Any such attempt will not be applied to the student's clerkship grade but can be noted on the MSPE.

Clerkship Failure

All Clerkship Failures will be reviewed by SPC.

If a student wishes to appeal a clerkship grade, within five (5) business days of grade posting, a student may request a review. Students must first reach out to the Clinical Education Department for review of points and grade. If the student believes an error or issue remains, the student should complete a Grade Appeal form for review by the Associate Dean for Clinical Affairs, and/or his/her designee.

Definitions

MSPE

Medical Student Performance Evaluation

NBME

National Board of Medical Examiners

NBOME

National Board of Osteopathic Medical Examiners

PACC

Professionalism, Academic and Clinical Committee

SPC

Student Promotion Committee

Responsibilities

Associate Dean for Academic Affairs
Assistant Dean of Assessment
Director of Learning Services
Professional, Academic and Clinical Committee (PACC)
Student Promotions Committee (SPC)

Policy Violations

Interpreting Authority

Assessment and Outcomes Sub-Committee

Statutory or Regulatory References

Relevant Links

<https://www.nbome.org/assessments/comat/fbs-targeted/>

Policy Adoption Review and Approval

Dean's Council