



NOORDA COLLEGE
of OSTEOPATHIC MEDICINE

Policy Name:	COMLEX Policy
Approval Authority:	Curriculum Council
Responsible Executive:	Associate Dean for Academic Affairs
Responsible Office(s):	Office of Assessment
Effective:	December 2023
Last Revised:	January 2024

COMLEX Policy

Policy Statement

The Comprehensive Osteopathic Medical Licensing Examination of the United States (COMLEX-USA) is a series of osteopathic medical licensing examinations administered by the National Board of Osteopathic Medical Examiners (NBOME). COMLEX-USA is the most common pathway by which osteopathic physicians (DO's) apply for medical licensure and is accepted in all 50 states. A requirement has been set by the American Osteopathic Association that all osteopathic colleges publish to the public the COMLEX-USA Level 1, Level 2 CE, Level 2 PE, and Level 3 first time pass rate for all students in each class at the college.

Entities Affected by the Policy

Students

Policy Procedures

COMLEX-USA Level 1

Students are eligible to sit for COMLEX-USA Level 1 after successful completion of all first- and second-year courses and approval by Associate Dean of Academic Affairs.

- COMLEX-USA Level I must be taken before July 31 of OMSIII unless approval is received from Academic Affairs.

COMLEX-USA Level 2 CE

Students are eligible to sit for COMLEX-USA Level 2 CE after successful completion of all third-year core clinical rotations and Clinical Management II.

- COMLEX-USA Level II must be taken before August 15 of OMSIV.

COMLEX Remediation

Level 1 Failure

- In the case of failure of a COMLEX exam, the student is to meet with the Director of Board Preparation and SPC to determine a remediation plan.
- 1st Failure COMLEX Level 1:
 - Student will be removed from Clinical Rotations and placed into independent study for 6-weeks. Student must show academic readiness to sit for COMLEX-USA Level I at the end of the 6-week period in order to attempt COMLEX-USA Level I and to continue with third-year rotations. In the event the student does not show academic readiness as determined by the Director for Board Preparation in consultation with the Associate Dean of Academic Affairs, the student will be referred back to SPC. SPC will evaluate and make recommendations, which could include, but are not limited to, remediation, repeating second year, or possible dismissal. Failure to achieve a Pass (P) on Level 1 by December 1st of the third year will result in removal from clinical rotations and review by SPC. If student is matriculated in any additional higher education institution concurrently, they are required to pause their classes until Level I is passed.
- All Subsequent Failures of COMLEX Level 1:
 - Student will be referred to SPC
 - SPC evaluates and makes recommendations, which could include, but are not limited to, enrollment in an external boards preparation course at student's expense, repeating second year, or possible dismissal

Level 2-CE Failure

- 1st Failure COMLEX Level 2-CE:
 - Student meets with the Assistant Dean of Clinical Education and SPC
- All Subsequent Failures COMLEX Level 2-CE:
 - Student will be referred to SPC
 - SPC evaluates and makes recommendations, which could include but are not limited to remediation, repeating third year, or possible dismissal

Dismissal

The College may dismiss a student who fails three (3) of the same COMLEX exams or a combined total of five (5) COMLEX exams.

COMLEX-USA examination applications are available online at <https://www.nbome.org/>

Fee Schedule

- Examinations (COMLEX) by the National Board of Osteopathic Medical Examiners (NBOME) require the following fees, which are subject to change.

National Board fees are paid directly to:
 National Board of Osteopathic Medical Examiners
 8765 W. Higgins Rd., Ste. 200 Chicago, IL 60631-4174
 Telephone: (773) 714-0622

Some Noorda-COM students may also choose to take the USMLE. (This is not required by Noorda-COM.) Examinations by the National Board of Medical Examiners (NBME) require fees and should be paid directly to the National Board of Medical Examiners

Interpreting Authority

Office of Assessment

Policy Adoption Review and Approval

Curriculum Committee